



SAVANCE EIOBOARD

Standard Display Board Setup

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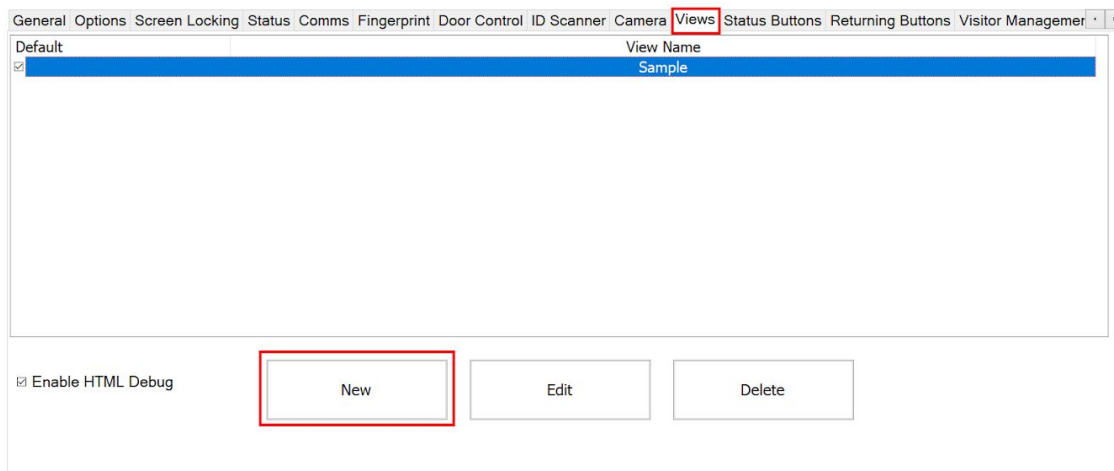
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Overview

This guide will help in setting up a standard status board view for the EIOBoard kiosk software.

Creating the Board

To set up a standard status board, first head into the settings by entering the code “7282623” in the staff login and then go to the “Views” tab. Select New to create a new display.



General

Once in the general tab, select “Standard Board” and give the view a name.





Filtering

The filtering tab allows selection of specific groups or statuses to display. On this board, all statuses except PTO and only a few groups will be included. The selected groups and statuses will be shown, and all non selected will not be present on the board. Thus if a user changes status from “in” to “PTO” in this example, they will not be present on the board while on PTO. In the location and status location dropdown, filters can be applied to the board. The board will then only show users who are assigned a specific location or show users who have set their status location to a specific spot. Finally, for this board only staff will be visible, but this can be configured to show only visitors or all visitors and staff.

General Filtering Standard Columns Column Headers

Filter Status: Status
 In
 Lunch
 PTO
 Out of Office
 Offsite
 Meeting
 Sales Call
 Business Trip

Users with this status will not show on the board

Filter Group: Group
 <Ungrouped>
 1st
 2 person group
 2nd
 3 person group
 3rd
 4 person group
 AFC Fine Arts

Only users in these three groups will be on the board

User Location: <None>

Status Location: <None>

Display Staff Display Visitors Display Staff and Visitors

Display Resources

Standard

The standard tab contains a lot of customization options in terms of the look of the standard view on the board. Some of these options are straightforward, such as font size, font color, and refresh interval. Others will be explained here. Selecting a field from the “Sort data by” dropdown allows selection of the field which will be used to sort the users on the board. This can be a custom field that has been created. “Repeat columns set by” will determine how many people are displayed in each row. For example with the setting at 2, the columns selected on the previous page will be present twice meaning that 4 people would only occupy 2 rows on the board. At this point, grouping may be enabled. Grouping is possible via location, status location, or group. The headers can be customized in the “Group By Headers” tab which will be covered later. Finally, if there are a significant number of people on the board so that there is more than one page, it might be wise to enable auto scrolling which will scroll at the indicated interval.



General Filtering Standard Columns Column Headers Group By Headers

Font Size: Repeat columns set by: times

Font Color: Refresh Interval: Sec

Sort data by:

Show Columns Header Show Refreshing In Label

Enable Grouping Only Show Group if someone is in there

Group By: Group Scroll Interval: Sec

Style

- Header - Each Group Title is shown as a header and the list continues
- Per Page - Each Group Title is shown at the top of a new page
- Side-By-Side - Each Group Title is shown side-by-side on the same page

Enable Auto Scrolling

Auto Scroll Interval: Sec

Columns

The columns tab is columns to be visible on the board can be selected. By default all columns are shown, but this can be quite overwhelming, so starting by selecting "Hide All" and then selecting the columns of interest might be easier.

General Filtering Standard Columns Column Headers Group By Headers

Select and Order View Columns: Resolution: 1920*1080 px Total View Width: 21184 px

Actual Return Time	Age	AIM Account	Are you a Contractor	Arrival	Artist	Auto Return Processed	Auto Return Status	Burn Status	Candidate
<input type="button" value="Show All"/> <input checked="" type="button" value="Hide All"/> <input type="button" value="Show/Hide"/>									

Use status color as back color for:

- Actual Return Time
- Age
- AIM Account
- Are you a Contractor
- Arrival
- Artist
- Auto Return Processed
- Auto Return Status
- Burn Status
- Candidate
- Cell
- Certification Expiration Date
- Changed By
- Changed By (User Name)
- Changed On
- Comment
- Computer Name
- Computer Name
- Computer Name
- Current Location
- Customer
- Date
- Date
- Date Updated
- Delivery Company
- Departure
- Device IMEI
- Difference
- DOB
- Email
- End Date
- End Time
- Ext
- Fan
- Fax
- First Name
- Full Name
- Group
- Has Auto Return Status
- Instrument
- Interface
- Interface
- IP Address
- IP Address
- IP Address
- Last Location
- Last Motion Detected
- Last Name
- Last Name, First Name
- Last Name
- Last Panic Detected
- Location
- Location
- Location Updated
- Late Duration in Minutes



Selecting “Show/Hide” will allow selection of specific fields to be displayed. From here, click and drag on the top bar to customize the look down to the last pixel by rearranging and expanding or contracting columns. Selecting a field with a check mark below will color the background of that field to match the status color for the status that the user currently has.

General Filtering Standard Columns Column Headers Group By Headers

Select and Order View Columns:

Resolution: 1920*1080 px Total View Width: 960 px

Full Name	Status	Returning	← Click and drag here to customize
Show All		Hide All	Show/Hide

Use status color as back color for:

Full Name Status Returning

Column Headers

The Column Headers tab allows for custom names for the visible columns. Note these will only display if “Show column headers” is selected in the standard tab.

General Filtering Standard Columns Column Headers Group By Headers

Default	Custom
Full Name	Name
Returning	Custom Column Header Example
Status	

Group By Headers

Note: this tab will not be available if grouping is not enabled in the standard tab. This tab allows for the customization of the group headers when sorting by group. The background color, text color, and title which will be displayed as the group header are all customizable here.



Default	Custom	Back Color	Fore Color
<Ungrouped>			
1st			
2 person group	Group 1		
2nd			
3 person group	Custom Group Header Example		
3rd			
4 person group			
AFC Fine Arts			
Corp			
Elk Grove			
Hundred			
Main St			
MyEmptyGroup			

Finishing up

Once customizations are finished, select “Save” to ensure that the settings are saved. Next check off the created view as the default view to ensure it will populate the board.

General Options Screen Locking Status Comms Fingerprint Door Control ID Scanner Camera Views Status Buttons Returning Buttons Visitor Manager

Default View Name
 Sample
 Work In Progress
 View Name

Finally, if you would like the board to automatically go to the status board as opposed to a main screen, select “Status Board” as the default screen in the General tab. Then hit “Save” to see the board.

General Options Screen Locking Status Comms Fingerprint Door Control ID Scanner Camera Views Status Buttons Returning Buttons Visitor Manager

Server:

User Name:

Password:

Default Screen:

Enable Status View Enable Log

Show Time Enable Marquee

Allow Punch Software to Refresh Status View

Enable Offline Caching

Server Timeout (s):

Offline Check Interval (s):

Version: 10.1.21

Congratulations, you have finished setting up your Standard Status Board view.



Name	Status	Custom Column Header Example	Name	Status	Custom Column Header Example
2 person group					
Sharon Arispe	Lunch	5/23/2019			
3 person group					
Ann Calloway	In		Daniel Burnap	In	
4 person group					
Brenda Finney	In		Travis Fleenor	In	
Dina Erikson	Offsite	8/30/2019	Travis Fleenor	In	

Refreshing In: 56 Seconds