

SAVANCE EIOBOARD

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# EIOBoard Kiosk Installation Guide

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<https://www.eioboard.com>

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## Overview

This guide will help in understanding the installation and initial setup of the EIOBoard kiosk software. For cloud-hosted accounts, the software can be found here:

<https://www.eioboard.com/Hosted-Option/Kiosk-Interface-Downloads.aspx>

For customer-hosted accounts, the software can be found here:

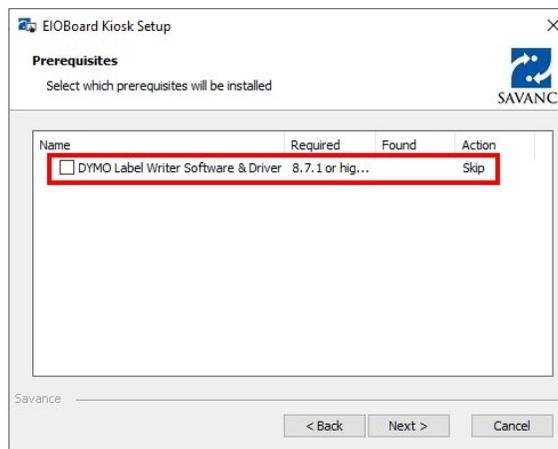
<https://www.eioboard.com/downloads/latest/>

If the server is not on the current release version, you can download the kiosk version which matches your server here:

<https://www.eioboard.com/Releases.aspx>

## Installation and Activation

After downloading the software, the installation wizard will get the software installed on the computer. Deselect the Dymo Label Writer Software unless this kiosk will be printing visitor badges.





On first run of the kiosk, activation must be done using the installation key provided by Savance. If the key cannot be found, [get in touch with support](#) during the activation process.

**EB Kiosk Activation!**

You must be connected to the Internet to activate your software or request a trial. You also must have already purchased or signed up for an EIOBoard-Hosted or Customer-Hosted trial to activate or try any of the add-ons.

**Enter Installation Key**

You will find your install key in your original software download e-mail sent after you signed up for a trial or purchased the base software. If you cannot locate it, please contact us at <http://www.eioboard.com/contact>

1	2	3
4	5	6
7	8	9
Clear	0	Back

You must be connected to the Internet to activate your software or request a trial. You also must have already purchased or signed up for an EIOBoard-Hosted or Customer-Hosted trial to activate or try any of the add-ons.

If re-registration is ever necessary, the registration button can be found in the kiosk settings covered in the next section.



## Kiosk Settings

To get to the kiosk settings, enter the code “7282623” in the employee login as the user ID. This code is “Savance” spelled out on a phone keypad. This code can be changed if needed.

The screenshot shows a login interface with the title "Please Enter your User ID". A text input field contains the number "7282623", which is highlighted with a red box. Below the input field is a numeric keypad with buttons for digits 1-9, 0, and a left arrow. There are also buttons for "Clear" and "<". At the bottom of the keypad area is a "Login" button. Below the "Login" button are two buttons labeled "Main" and "Visitors".

## General Settings

In the general settings page, the kiosk must be connected to the server. If the server is cloud hosted, then the server address is: “http://eioboard.com/eioboard”. If the server is hosted on-premise, enter the address “http://[your server ip]/eioboard Note: adding “/eioboard” is only necessary if the site is configured as a virtual directory.

Next enter an administrator username and password for the kiosk to access the server with. This will not impact the EIOBoard user with this account. Finally, test the connection and ensure that it is working before saving.



General Options Screen Locking Status Comms Fingerprint Door Control ID Scanner Camera Views Status Buttons Returning Buttons Visitor Manager

Server:

User Name:

Password:

Default Screen:

Enable Status View  Enable Log

Show Time  Enable Marquee

Allow Punch Software to Refresh Status View

Enable Offline Caching

Server Timeout (s):

Offline Check Interval (s):

Version: 10.1.21

Another general setting to configure on the kiosk is the default screen which will be the screen that the kiosk opens. For registration after activation, see the button at the bottom left of this screen. This is also the method for exiting the application by selecting “Exit App”.