

Savance

1111 W. Oakley Park Rd. Ste 103, Commerce Township, MI 48390

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www.eioboard.com | support@eioboard.com | www.savance.com

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Pre-Installation Setup

Before installing your EIOBoard Offline software, you will want to set up your new Offline tablet. Everything needed to set up the device can be found below:

- 1. Set up the computer with any settings and usernames that you would like (just be sure to remember the credentials you use). Also, set the Timezone settings based on your location.
- 2. If you would like the Offline device to log in automatically on boot up (without asking for a password), follow these instructions: Open Run and type in "netplwiz". This will bring up the User Accounts window. Select the user you created and uncheck Users must enter a user name and password to use this computer. When it asks for your credentials, type them in. You can reboot to make sure this works.



3. To improve performance, you can turn on memory paging. To do so, open the Control Panel. Then go to System > Advanced System Settings > Advanced. In the Performance section, click on Settings. In the Advanced tab, click Change. Then check Automatically manage paging file size for all drives. Click OK to save, and close out of all windows.

System Properties 1	Performance Options III	Virtual Memory
Computer Name Hardware Advanced System Protection Remote You must be logged on as an Administrator to make most of these changes. Performance Visual effects, processor scheduling, memory usage, and vitual memory	Visual Effect Advanced lists Execution Prevention Processor scheduling Choose how to allocate processor resources. Adjust for best performance of:	Automatically manage paging file size for all drives 6 Paging file size for each drive Drive (Volume Label) Paging File Size (MB) C System managed
User Profiles Desktop settings related to your logon Settings	Virtual memory A paging file is an area on the hard disk that Windows uses as if it were RAM. Total paging file size for all drives: 3990 M8 Change	Selected drive: C: Space available: 393014 MB Custom size: Initial size (MB): Maximum size (MB):
System startup, system failure, and debugging information Settings Environment Variables		System managed size No paging file Set Set Total paging file isze for all drives Minimum allowed: 16 MB Recommended: 5985 MB Current's ulocated: 3990 MB
OK Cancel Apply		7 CK Cancel
	OK Cancel Apply	



- 4. If you would like to turn off User Access Control, follow these steps: Open the Control Panel and go to User Accounts > Change User Account Control settings. Then bump the notch down to Never notify, and click OK.
- Make sure windows updates are disabled. To do so, open the Control Panel and go to Windows Update > Change Settings. Under the Important Updates section, open the drop down menu and select Never check for updates (not recommended). Click OK to save.
- 6. You are going to want to prevent your device from sleeping or hibernating automatically (that would prevent the Offline software from synchronizing the data). To turn off sleep and hibernate, open the Control Panel and go to Power Options. One of the power plans will be selected. Next to this plan, click Change plan settings. Change all the settings to Never (as seen below), and then click Save Changes.

🚱 🗢 🗟 « Power Options	► Edit Plan Settings 🔹	Search Control Panel	م
Change settings for the plan: High performance Choose the sleep and display settings that you want your computer to use.			
	On battery	🛷 Plugged in	
Oim the display:	Never 🔹	Never	
🔛 Turn off the display:	Never	Never	
Put the computer to sleep:	Never 👻	Never	J
🔆 Adjust plan brightness:	•	•	
Change advanced power setting	s		
Restore default settings for this p	blan		
		Save changes	Cancel

- 7. If you would like the EIOBoard Offline to start automatically when the device boots up, find the EXE file, right-click it, and create a shortcut. Cut and paste this shortcut to the startup folder: C:\Users\<user-name>\AppData\Roaming\Microsoft\Windows\Start Menu\Programs \Startup
- 8. If you are having issues getting the Offline to start on boot up, try following these instructions: Open up Local Security Policy from the start menu. Disable the following item: Local Policies > Security Options > User Account Control: Admin Approval Mode for the Built-in Administrator Account.



Local Security Policy		- X
File Action View Help		
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Security Settings	Policy	Security Settin 4
A account Policies Accal Policies Addit Policy Application Control Pc Application Control Pc Addit Policies Addit Policy	System cryptography: Force strong key protection for user keys stored on the computer System cryptography: Use FIPS compliant algorithms for encryption, hashing, and sig System objects: Require case insensitivity for non-Windows subsystems System objects: Strengthen default permissions of internal system objects (e.g. Symb System settings: Optional subsystems System settings: Optional subsystems User Account Control: Admin Approval Mode for the Built-in Administrator account User Account Control: Behavior of the elevation prompt for administrators in Admin User Account Control: Behavior of the elevation prompt for standard users Sustem Control: Detect application installations and prompt for elevation	Not Defined Disabled Enabled Posix Disabled Disabled Elevate withou Prompt for cre Enabled
	User Account Control: Only elevate executables that are signed and validated User Account Control: Only elevate UIAccess applications that are installed in secure I User Account Control: Run all administrators in Admin Approval Mode	Disabled Enabled Disabled
4	· · · · · · · · · · · · · · · · · · ·	•

Installing ElOBoard Offline

Now that your tablet is set up, you can install your EIOBoard Offline software. To do so, follow these instructions:

- To retrieve the installer, go to <u>http://eioboard.com/releases.aspx</u>. Click on the latest version of EIOBoard and scroll down to the bottom of the download page. The last item in the list of downloads will be <u>EIOBoardOfflineXXXX.exe</u>. Download and run this file.
- 2. Once the installer runs, the only setting to configure is the install location. Other than this, you can click **Next** until the installation starts. Then you will need to give the device a minute while it installs the Offline software.

BIOBoard Offline	
Installing EIOBoard Offline	
	SAVANCE
EIOBoard Offline is being installed.	
Disco web	
riease wait	
Cancel (Rack Nevts
	Next >

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- 3. Once it is finished installing, close the installation window and run the Offline software.
- 4. When the Offline starts up, it will ask if you want to activate or start a trial. Since you have already

purchased the software, you will want to click

EB Offline	e Activation!		
You must be connected to the Internet to activate your software or request a trial. You also must have already purchased or signed up for an EIOBoard-Hosted or Customer-Hosted trial to activate or try any of the add-ons.			
Activatel	Start Trial!		
	Exit		

5. Then you will be prompted for your installation key. Simply input your key and click **OK**. Once you are successfully registered, you will be able to use your new EIOBoard Offline tablet!





6. If you click on **Settings**, you will be taken to the page seen below.



Server	http://www.eioboard.	com		
Username	Jacob Fairbairn			
Password	****			
				Test
Enable automatic synchronization				
Synchronize data every:	5		Minutes	
Number of columns in Mini view:	2			
Reconnect after:	3		Seconds	
☑ Include Guest Users				
		Save		Cancel

7. Enter in your EIOBoard Server name or address, and enter in your administrative username and password. You can click **Test** to make sure that this user can successfully login. You can also change how often your device synchronizes the data on the status board. Once you are finished, you can click **Save** to go back. Then click **Show All** to view your status board!

Full Name	Status	Returning	Comment	Ext
Samar Abo Zeed	Out	Unspecified		
Karim Ahmed	Break	Unspecified		
Michael Antoun	In			
Donna Bardocz	Home Office			6111
Katie Bardocz	Out	Unspecified		
Steve Bardocz	In			6280
Robert Bogard	In			
David Bruce	In			6682
Joe Chapman	In			105
Basma Elgammal	Out	Unspecified		102
Reno Enopia	Out	Unspecified		
Jacob Fairbairn	In			6994
Michael Fayez	In			
37 Users. Refreshing in 45 Seconds				
	Options	Synchronize		

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Thank you for choosing Savance!

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EB-SG-Offline 1.0.0

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